

MONTANA HISTORICAL SOCIETY

LIBRARY/RESEARCH PROGRAM

PROGRAM CONTACTS

The Program Director and contact information is:

Title	Name	Phone Number	E-mail address
Library/Research Center Director	Molly Kruckenberg	444-4787	mkruckenberg@mt.gov

WHAT THE PROGRAM DOES

The Montana Historical Society Library/Research Center is committed to collecting, preserving and providing access to both published and unpublished materials that document and promote the understanding of Montana's past. The Research Center strives to preserve, develop, and improve the nation's most comprehensive collection of research materials related to the history of Montana and the West and to assist the public in the use and enjoyment of those collections by providing courteous, timely, and accurate reference assistance to researchers of all types and by providing reproductions of materials in the collections. The program makes these collections accessible to the public through accessioning and processing; the production of appropriate catalog records, inventories and other finding aids; and by participation in digital catalogs and online databases. The program acts as the official archives for the State of Montana.

Statutory Authority For Program

MCA 22-3-103 - Historical Library

MCA 22-3-201-221 - Preservation of Records

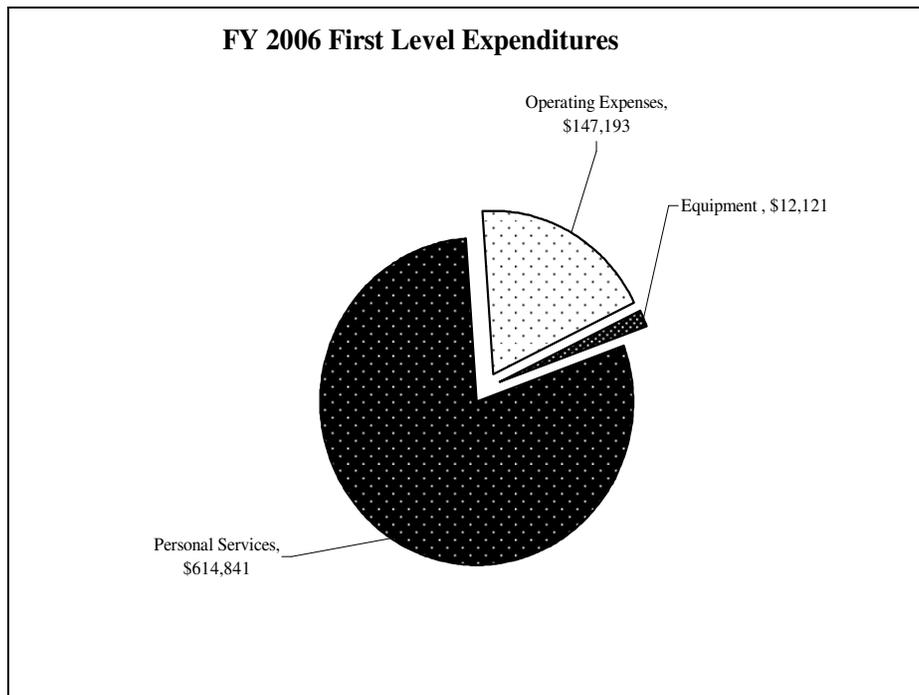
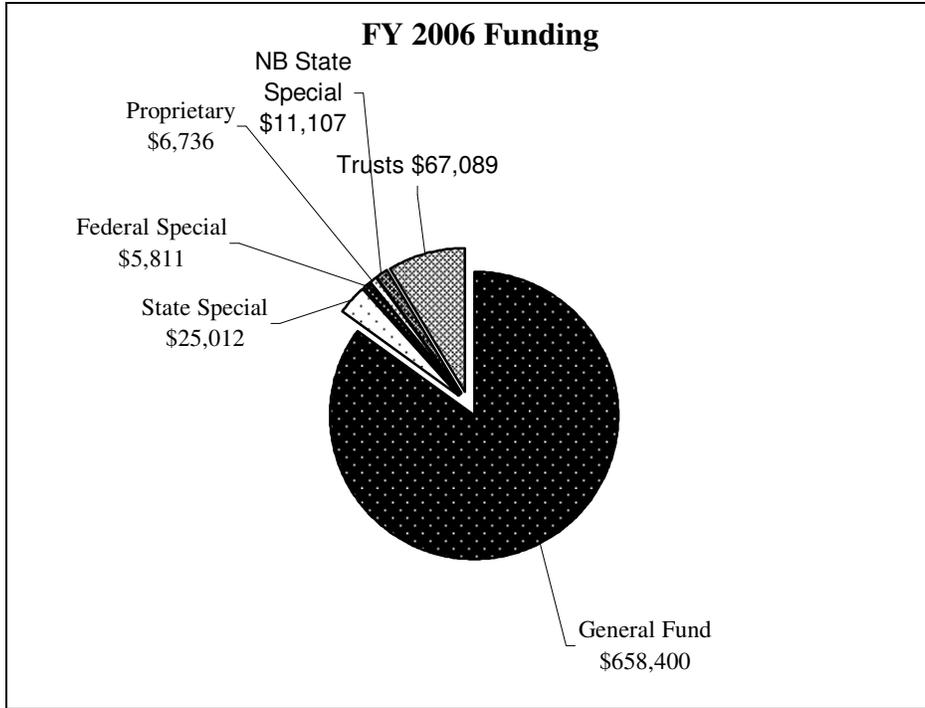
HOW SERVICES ARE PROVIDED

The Library/Research Center is organized into three sections, Archives, Library, and Photograph Archives, with the following functions:

- **Archives:** Collects, preserves, and provides access to unpublished, primary source materials about Montana and the West. These materials include manuscript collections from private individuals, organizations, and businesses. This section also acts as the official state archives for the State of Montana and, as such, preserves and provides access to non-current records of permanent value to the state and local governments. An archive also collects, preserves, and provides access to a large collection of oral histories from interviews conducted with Montana residents.
- **Library:** Collects, preserves, and provides access to published materials about Montana and the West, including monographs, state and federal documents, serials, newspapers, maps, pamphlets, posters, and ephemera. This section also oversees the reference and technical services functions for the program.
- **Photograph Archives:** Collects, preserves, and provides access to historic photograph collections, including vintage prints, negatives, films and other image-based items, about Montana and the West. This section also oversees reprographic functions for the program.

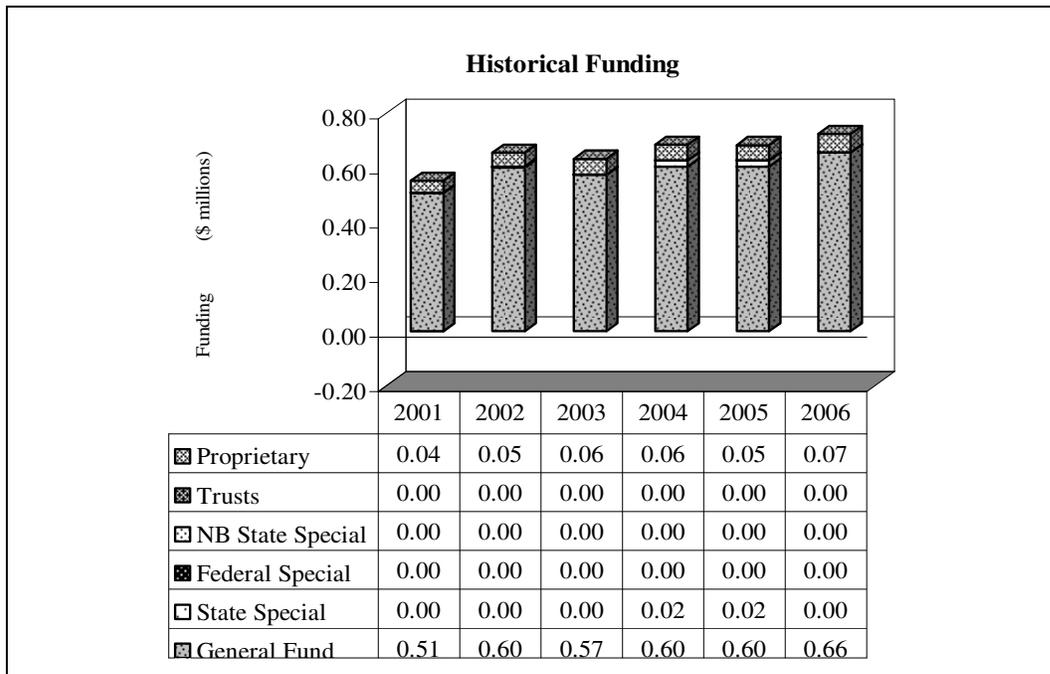
Spending and Funding Information

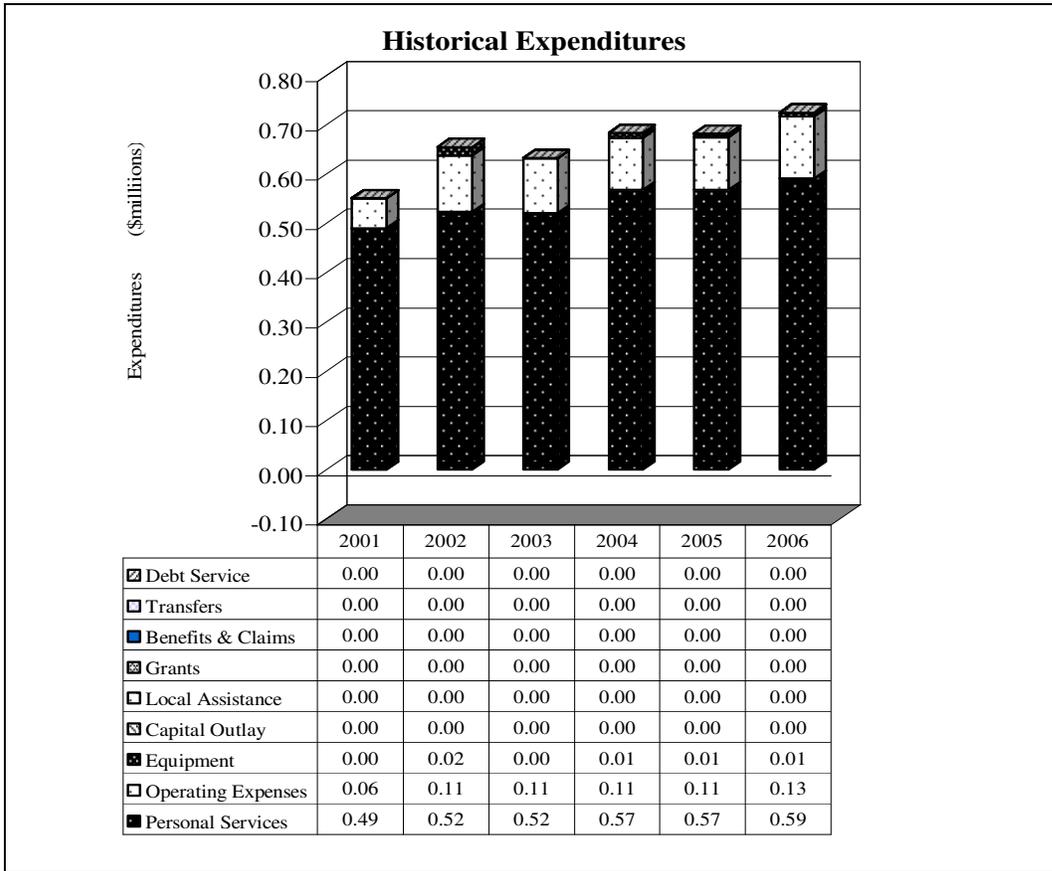
The following figures show funding and expenditure information for FY 2006 for all sources of funding of the Library/Research Program. Because the figures include all sources of funding there are no direct relationships between these figures and appropriation levels presented in the Budget Analysis for the 2007 Biennium.



The above information does not include administrative appropriations. The Library/Research program had \$19,700 in administrative appropriations in fiscal year 2006, with no expenditures. The administrative appropriations were received from the Montana Arts Council in relation to HB9. They are to be used to fund the Fort William H. Harrison Museum Foundation oral history and gathering and recording of information for the Prairie County Museum photographs by Evelyn Cameron. Departmental indirect charges are not included as expenditures or revenues in the above tables.

The following figures show funding and expenditures from FY 2001 through FY 2006, for HB2 funding.





There were no significant changes in revenues and expenditures between fiscal years 01 and 06.

2007 BIENNIUM NEW PROGRAM IMPLEMENTATION AND PROGRAM EXPANSION

Program Expansion

The Research Center Program implemented and expanded several of its programs with general, state, and federal funding in the 2007 biennium. In response to public demand, the Program began offering digital reproductions of its collections in addition to traditional reprographics. This program was implemented in August 2005 with general funding. The Program expanded its participation in online databases, the Montana Shared Catalog and Northwest Digital Archives, thereby making its materials more accessible to the public. This program was expanded beginning in September 2005 with both general and federal funding. In continuing efforts to make the collections more available, the Program implemented a new project, in cooperation with the Online Computer Library Center (OCLC), in June of 2006, to make digital versions of some of its materials available online. This program was implemented with general funding. Finally, the Photograph Archives implemented a project, in collaboration with the Prairie County Museum, to research and identify 2,000 negatives produced by nineteenth century Montana photographer Evelyn Cameron. This project was implemented in July 2006 with state funding through a Montana Cultural Trust grant.

FTE

The legislature approved appropriations for an additional 2.00 FTE in the 2007 Biennium. The following figures show the positions and hire dates for the new FTE.

State records archivist	1.0	9/05
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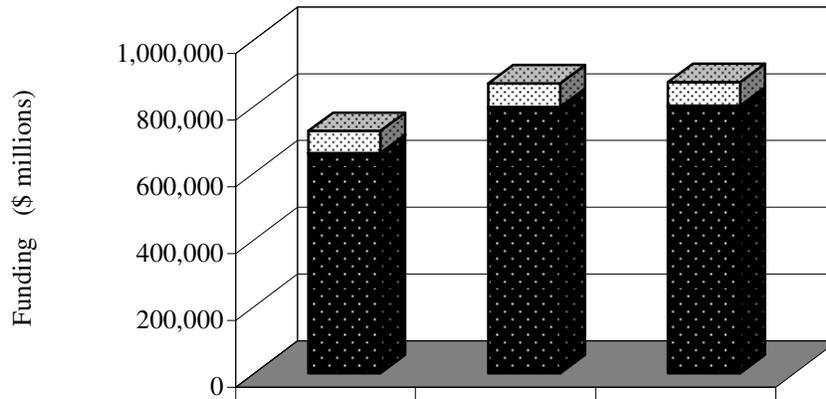
CORRECTIVE ACTION PLANS

The Program had no legislative or federal audit recommendations.

2009 BIENNIUM BUDGET

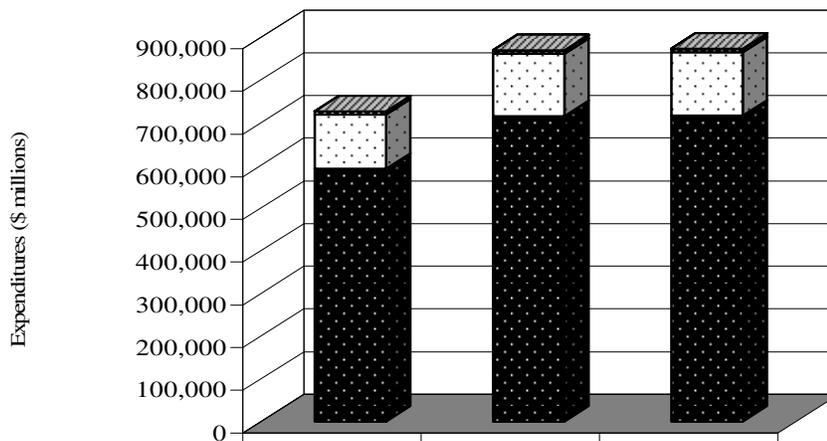
The following figures show the proposed HB 2 budget for the 2009 biennium.

Montana Historical Society 2009 Bienium HB2 Budget



	FY 2006	FY 2008	FY 2009
Proprietary	67,090	71,449	71,531
Federal Special	0	0	0
State/Other Special	42	2,624	2,624
General Fund	658,645	795,216	798,610

Montana Historical Society 2009 Bienium HB2 Budget



	FY 2006	FY 2008	FY 2009
Debt Service	0	0	0
Transfers	0	0	0
Benefits & Claims	0	0	0
Grants	0	0	0
Local Assistance	0	0	0
Capital Outlay	0	0	0
Equipment	7,304	8,327	8,904
Operating Expenses	127,676	146,520	147,519
Personal Services	590,797	714,442	716,342

Goals and Measurable Objectives

The following figure shows the Program's base year and budgeted biennium goals and performance measures that are associated with the proposed 2009 biennium HB 2 budget.

Montana Historical Society Research Center Program		
Measurable Objectives for the 2009 Biennium		
Goal	Measurable Objectives	Current status of Measures*
To develop and improve the nation's most comprehensive collection of research materials related to the history of Montana and the West	<ol style="list-style-type: none"> 1. Acquire published materials for the Library collection. 2. Acquire unpublished materials and oral histories for the Archives collection. 3. Acquire historic photographs for the Photograph Archives collection. 	<ol style="list-style-type: none"> 1. Library acquired 1,708 new items. 2. Archives acquired 510 linear feet of materials and 67 oral histories. 3. Photograph Archives acquired 10,435 images.
To assist the public in the use of the collections.	<ol style="list-style-type: none"> 1. Assist patrons remotely (letters, email, and telephone) with requests for information. 2. Assist patrons in person with requests for information. 3. Provide patrons with reproductions of materials in the collection. 4. Provide access to select materials remotely via inter-library loan. 	<ol style="list-style-type: none"> 1. Assisted 7,049 patrons with remote requests. 2. Assisted 4,632 patrons in person. 3. Provided patrons with reproductions of 5,107 items in the collections. 4. Loaned 631 reels of microfilm to other libraries through inter-library loan.
To make the collections accessible and useful to the public.	<ol style="list-style-type: none"> 1. Add records for all new acquisitions to the Montana Shared Catalog. 2. Add finding aids for processed archival collections to the Northwest Digital Archives online database. 3. Organize and catalog Archives and Photograph Archives collections to make them more accessible. 	<ol style="list-style-type: none"> 1. Added 5,436 records to the Montana Shared Catalog. 2. Added 120 finding aids for archival collections to the Northwest Digital Archives. 3. Organized and cataloged 44 collections (201 linear feet) of archival collections, 31 oral history interviews, and 17,642 images.

*The figures for the current status of measures are based on FY2006 statistics.

BUDGET AND POLICY ISSUES

The following budget or policy is included in the Program budget submission to the Governor's Office.

The present law adjustments are for personal services and restoring funding for base year vacancies and related increases in benefit costs.

SIGNIFICANT ISSUES EXPANDED

Authorization of the present law adjustments is required to maintain the integrity of the Program.